# Minutes of Meeting -20, Date: 06/10/2021

The 20th meeting of the IQAC of NISH was held online on 6th October 2021.

Present:

| | |
|---|---|
| Ms Anjana M IAS | Dr Sreekumar |
| Dr K G Satheesh Kumar | Mr Ashish Chauhan |
| Ms Shirly G | Ms Neena |
| Dr Vinitha Mary George | Dr Anu Mukund |
| Ms Rejitha | Dr Anjana |
| Ms Parvathy Pavithran | Ms Praveena |
| Ms Daisy Sebastian | Ms Soja |
| Ms Sindhu I V | Ms Bini |
| Ms Mini | Dr Shashidhar Rao |
| Ms Raji N R | Ms Saoumya Sundaram |
| Dr Suja Kunnath | Mr Tomy Varghese |
| Mr Gopakumar | Dr Shashidhar Rao |
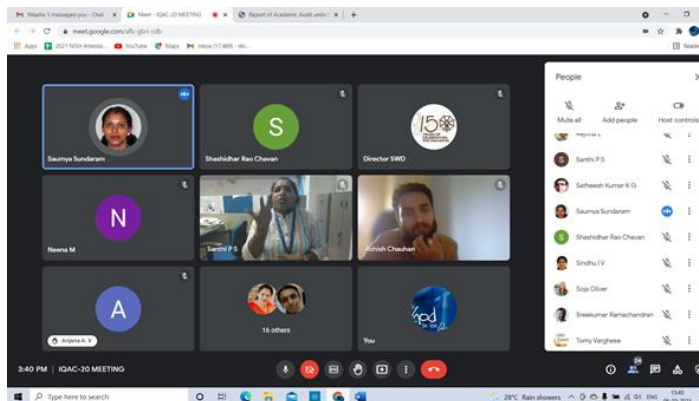


Absent:   Ms Chithra Prasad
Prof Vijaya Kumar
Ms Lisha
Ms Mnju
Ms Sreebha Sreedhar
Ms Ancy Lal Mathew
Dr Ajimsha K M
Mr Nirmal
Dr Anne Varghese
Ms Raji Gopal

A quorum of members were present, and the meeting was duly convened, and proceeded with a discussion. Coordinator welcomed everyone.  Also, the agenda was presented.

**Agenda Item: 01**: To confirm the minutes on 19th meeting of IQAC and to discuss the actions taken.

The committee approved the minutes. Ms Shirly updated the action taken for the decisions made during the 19th meeting.

**Agenda Item: 02**: To present the guidelines for strategies to help the weak / slow learners.
        Ms Lekha, the team lead, presented  before the committee. The committee discussed the suggestions received by the NAAC external auditees.
- It was decided to meet the committee again and final decisions has to be taken regarding the uniform pattern in the selection criteria for slow learners.

**Agenda Item: 03**: To provide an update on AAA and determine actions to be taken to fill the gaps

Coordinator updated about the first external audit and the status of SSR preparation. IIQA is submitted and the tentative date for SSR submission is November 14th 2021. The gaps identified by the auditors to be rectified soon.

**Agenda Item: 04: To make a decision about alumni fundraising**

Committee discussed the issues faced by the alumni committees in the conduct of meetings and turns ups of members, benefits of alumni members etc. Following decisions were made

- to hold the alumni meeting once in two years
- registered alumni may be given access to library, reduction in registration fees for seminars/webinars/workshops
- Alumni association can be split into chapters for each department and a survey regarding the same has to be conducted among alumni members.

**Agenda Item: 05**: To collect suggestions from members, alumnus, and students' representatives.

Dr Suja raised a concern about the approval for NAAC software, and it was decided to get responses from the members to choose the appropriate one.

**Agenda Item: 06**: Any other item with the permission of chair.

1. Awardee selection
   Coordinator updated about the status of the procedure. For the best clinician award in Audiology and Speech Language pathology more time was requested by the respective members in the award committee and it was decided to allot 2 months extra time for all the awards.
2. Decided to institute best alumni award

Coordinator thanked the members for attending the meeting. The meeting was adjourned.

Shirly G, IQAC Coordinator