

# NISH

## NATIONAL INSTITUTE OF SPEECH & HEARING

(An autonomous organisation under the Social Justice Department, Government of Kerala)

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### Minutes of Meeting -19, Date: 08/06/2021

The 19<sup>th</sup> meeting of the IQAC of NISH was held online on 8<sup>th</sup> June 2021.

#### Present:

Ms Sheeba George IAS	Mr K C Deepak
Dr K G Satheesh Kumar	Ms Raji Gopal
Ms Shirly G	Dr Ajimsha K M
Dr Vinitha Mary George	Ms Neena
Ms Sreebha Sreedhar	Ms Jeena Mary Joy
Ms Rejitha	Ms Manju
Ms Parvathy Pavithran	Dr Anu Mukund
Ms Daisy Sebastian	Dr Anjana
Ms Annsy Lal Mathew	Mr Nirmal
Ms Sindhu I V	Ms Lisha
Ms Mini	Ms Praveena
Ms Raji N R	Dr Anne
Dr Suja Kunnath	Ms Soja
Mr Gopakumar	Ms Bini
Dr Sreekumar	Dr Shashidhar Rao



Absent: Ms Chithra Prasad  
Prof Vijaya Kumar  
Ms Lisha

A quorum of members were present, and the meeting was duly convened, and proceeded with a discussion. Coordinator welcomed everyone. The new members were given a special welcome. Also, the agenda was presented.

**Agenda Item: 01:** To confirm the minutes on 18<sup>th</sup> meeting of IQAC and to discuss the actions taken.

The committee approved the minutes. Ms Shirly updated the following action taken for the decisions made during the 18<sup>th</sup> meeting.

- FDP- Suggestions made by IQAC incorporated
- Strategy for slow learners- It is being developed

**Agenda Item: 02:** To update the steps taken for NAAC

The coordinator updated the following,

- AAA training arranged
- SWOC analysis training arranged
- The team started to prepare SSR and to collect evidence.

To discuss about brining AWARDS, FDP, QO, ISL CONSULTANCY, AAA under the purview of ISO

The committee decided to go ahead with the aforementioned.

**Agenda Item: 03:** To choose IQAC assistant coordinator

NDS's Dr Anjana was chosen.

**Agenda Item: 04:** To decide deadline for AQAR 2020-21 submission

The deadline has been set at one month after the lockdown has been lifted. .

**Agenda Item: 05:** To collect suggestions from members, alumnus, and students' representatives.

Mr Deepak raised several concerns.

1. Issues while remitting fees online

Ms Raji Gopal stated that it has been brought to her attention previously as well. Some students complained about paying tuition fee twice due to error messages they received while making online payments.

FO assured that any additional funds paid will be reimbursed or deducted from next semester's expenses.

Dr. Satheesh Kumar recommended that introducing a structure whereby a student with a roll number of 7 can pay Rs 6000.07 and a student with a roll number of 23 may pay Rs 6000.23 will make it easier for finance to identify the student. This will allow for quick remedial action.

2. College union members to be reconstituted

He was promised that NISH would adhere to the university's directives.

3. KU insisted on 2 hours of online theory class. But DHI is taking 4 hours per day

Ms Raji Gopal clarified that due to internet issues, the students' classes have been reduced to four hours. KU requires 6 hours of class every day as per the new circular. Therefore, classes are also taken in asynchronous mode.

4. Because he is about to finish his course, he should be replaced on IQAC by another student

The IQAC coordinator agreed to find a replacement member for him once he finishes his course.

5. 4,6,8 semester results are not published

DHI will follow up with KU. Delayed due to the pandemic lockdowns.

6. Odd semester results are also not published

DHI is currently working on it. Delayed because of the double valuation and teachers are unable to exchange the answer booklets due to the pandemic lockdown.

7. Internet problems at home

Because NISH is unable to assist, DHI faculty are taking alternative measures such as recording classes and posting them in the google classroom. This allows students who are unable to attend online classes to learn whenever the internet is available.

Dr. Satheesh Kumar proposed having synchronous and asynchronous classes.

8. International deaf day prizes not distributed to all winners

Ms Raji Gopal assured to consult with college union representatives and take appropriate action.

Dr Anu Mukund informed the need to constitute the following three committees

1. Committee for Observing Constitutional Values

Objective is to sensitize students and employees of NISH to the constitutional obligations: values, rights, duties, and responsibilities of citizens along with the various activities in the NISH for inculcating values for being responsible citizens as reflected in the Constitution of India.

Decided to constitute a committee.

2. Code of Ethics and Conduct Cell

To expand the objectives of the Eth-Ex committee to include the functions of this cell.

3. Gender Equity Sensitization Cell

Objective is to promote gender equity, its sensitization in curricular and co-curricular activities, provide facilities for women on campus, etc. and also to have a yearly annual gender sensitization action plan.

Decided to constitute a committee.

Ms Soja informed that certain audits like energy audit, green audit are mandatory for any college. The committee asked her to proceed with the process under the monitoring of the Green Protocol Compliance Committee.

Ms Daisy checked if we can adopt the ZOOM platform for teaching-learning as most of the deaf staff and students prefer this as it is more accessible for them. It was discussed and decided to procure a license with the consent of the system administrator.

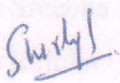
**Agenda Item: 06:** Any other item with the permission of chair.

1. Collect QO within two weeks
2. Identify awardees now and present them with certificates or awards on NISH Day.

Coordinator thanked the members for attending the meeting. The meeting was adjourned.

- |                        |                   |
|------------------------|-------------------|
| Dr Vinita Mary George  | Ms Resave         |
| Ms Sheryl Sreedhar     | Ms Jarna Mary Joy |
| Ms Manju               |                   |
| Ms Parvathy Poojithran | Dr Aru Mithra     |
| Dr Ananta              |                   |
| Mr Anand Lal Mathew    | Mr Nishant        |
| Ms Susha TV            | Ms Latha          |
| Ms Anu                 | Ms Praveena       |
| Ms Raju N R            | Dr Arne           |
| Dr Raju Kunnath        | Ms Soja           |
| Mr Depanjan            | Ms Banu           |
| Dr Pradeepan           | Dr Shashidhar An  |

**IQAC Coordinator**



**Executive Director**



Attend: Ms Chitra Prasad  
Prof Vijaya Kumar  
Ms Latha

A quarter of members were present, and the meeting was duly convened, very proceeding with a discussion. Chairperson welcomed everyone. The new members were given a special welcome. Also, the agenda was presented.

Agenda Item: 01: To confirm the minutes of 15<sup>th</sup> meeting of IQAC and to discuss the action items.