

# NISH

## NATIONAL INSTITUTE OF SPEECH & HEARING

(An autonomous organisation under the Social Justice Department, Government of Kerala)

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### Minutes of Meeting -17, Date: 22/10/2020

The 17<sup>th</sup> meeting of the IQAC of NISH was held online on 22<sup>nd</sup> October 2020.

Present:

1. Ms Sheeba George IAS
2. Dr K G Satheesh Kumar
3. Ms Shirly G
4. Dr Vinitha Mary George
5. Ms Rejitha
6. Ms Sreebha Sreedhar
7. Ms Parvathy Pavithran
8. Ms Chithra Prasad
9. Ms Daisy Sebastian
10. Ms Annsy Lal Mathew
11. Ms Sindhu I V
12. Ms Mini Mathew
13. Ms Raji Gopal
14. Ms Raji N R
15. Dr Ajimsha K M

Absent:

1. Dr Sreekumar
2. Dr Suja Kunnath
3. Mr K C Deepak
4. Prof Vijaya Kumar
5. Mr Gopakumar

A **quorum** of members were present, and the meeting, been duly convened, and proceeded with a discussion. Coordinator welcomed everyone, and presented the agenda.

**Agenda Item: 01:** To confirm the minutes on 16<sup>th</sup> meeting of IQAC and to discuss the actions taken.



The committee approved the minutes. Ms Shirly updated the action taken for the decisions made during the 15<sup>th</sup> meeting. The committee reminded the coordinator to circulate the report of the action taken to the members, which she normally does and now misses.

Ms Shirly verified whether the team that established the guidelines can be members of the award team. The committee discussed this and decided to choose a new team, with one member for each award from the department concerned. Since the number of students in DHI classes is now smaller, for all three courses together, only one award will be considered. Separate awards will be given to students in separate programmes as all seats are filled and hence the number of students increases. This team will be operational for three years.

Ms Shirly updated the Committee that the interpreter consultancy is being approved by the COG and the COG agreed to entrust Ms Raji Gopal with the implementation on 7 October 2020.

**Agenda Item: 02:** To update the committee the NAAC team expansion and the revised NAAC training and decide the participants for the training.

Ms Shirly announced that the validity of the existing NAAC certification will expire on July 10, 2021. The NAAC team currently consists solely of 7 members. On 7 October 2020, the COG agreed to increase the team and proposed a team of 21 members. The existing 7 members will serve as advisory members and the new 14 members will be responsible for the entire process of certification, the conduct of academic and administrative audits, the preparation of SSR, AQAR, etc. This 21 member team has been formed for 5 years..

It has also been updated that training will soon be organised to raise awareness of the revised NAAC guidelines. It was also examined whether the training could be attended by additional members. And it was agreed that Dr. Vinitha, Ms. Raji Gopal, and Ms. Sindhu should be asked to choose participants for training.

Ms Shirly also called for an employee to be identified to upload the data to the NAAC portal. She nominated Mr Jismon Mathew. Ms Rejitha has accepted to check and get back. Identifying and naming a consultant for the editing of the SSR prepared by the NAAC team was also addressed. It was agreed to verify with FO and seek the support of Pr Vijaya Kumar to identify a person for the same matter.

**Agenda Item: 03:** To discuss about devising a mechanism to do different levels of mapping like program and course mapping, assessment and course mapping etc

It was agreed to confirm with Dr Vinitha and Ms Raji the importance of this. IQAC should arrange a training session, if necessary.

**Agenda Item: 04:** To collect suggestions to improve the accomplishments of the set objectives.

For this, it was agreed to constitute a subcommittee.

**Agenda Item: 05:** To collect suggestions from members, alumnus, and students' representatives.

Ms Raji Gopal urged the organizing of FDPs by IQAC. For this, it was agreed to constitute a subcommittee.

**Agenda Item: 06:** Any other item with the permission of chair.

Nil

Coordinator thanked the members for attending the meeting. The meeting was adjourned.

*Shirley*

**IQAC Coordinator**



**Executive Director**