

# NISH

## NATIONAL INSTITUTE OF SPEECH & HEARING

(An autonomous organisation under the Social Justice Department, Government of Kerala)

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### **Minutes of Meeting -13, Date: 30/08/2018**

The 13<sup>th</sup> meeting of the IQAC of NISH was held on 30<sup>th</sup> August, 2018 at the Board Room, NISH.

Present:

- Dr K G Satheesh Kumar
- Dr Sreekumar
- Ms Shirly G
- Ms Maria M Reji
- Ms Raji N R
- Ms Parvathy Pavithran
- Ms Jeena Mary Joy
- Ms Daisy Sebastian
- Dr Suja Kunnath
- Dr Ajimsha K M (attended via skye)
- Ms Sindhu I V
- Ms Anju V J
- Prof Vijaya Kumar
- Ms Rejitha
- Mr Solomon Robert

Absent:

- Ms Raji Gopal
- Ms Chithra Prasad
- Ms Sreebha Sreedhar

A quorum of members were present, and the meeting, been duly convened, and proceeded with a discussion. Coordinator welcomed everyone to the meeting and presented the agenda.

### **Minutes**

**Agenda Item: 01:** To confirm the minutes on 12<sup>th</sup> meeting of IQAC.

Ms Shirly presented the Minutes of 12<sup>th</sup> meeting and Action taken report. The committee **approved** the minutes.

**Agenda Item: 02:** To approve the plan of action for 2018-19

The coordinator reported that only 18 out of 41 plan of action set for 2017-18 has achieved atleast 75% target. Decided to set feasible plans. But they should be challenging so that staff can stretch and explore possibilities to achieve. Also decided to include one more item called “source of funding if funded by an external agency” in the “QO/Plan of Action table” shared by the coordinator to COG members, which will enable other dept staff to identify funding agencies, so that plans unachievable due to lack of funding can be taken forward.

**Agenda Item: 03:** To check the preparedness for the new semester/new year.

Ms Raji N R reported that computers in computer labs are giving intermittent problems which is not resolved even after repeated follow ups.

**Agenda Item: 04:** To collect suggestions from students’ representatives and Alumnus.

**Mr Solomon Robert, DHI rep** had complaints about and suggested the following.

1. Men’s toilet urinals not working properly
2. Need keys for the cupboards kept in the classrooms
3. DHI students feel that they are not being included by the ASLP students. Suggested to start integrated sessions. Ms Raji N R reported that the DHI students are already planning to conduct ISL classes on alternate Saturdays to ASLP students. More games and activity will be included in the class.
4. Spoken English class for partially deaf DHI students.

**Ms Maria M Reji, ASLP rep** had brought the following before the committee

Stationary fee of Rs 5000/- is being collected from BASLP students. But they are not getting the benefit from that.

**Dr Ajimsha, alumnus** who attended the meeting via skype, suggested to form a mailer group for the alumni and send the notices of important conferences or workshops organised by NISH in advance through that, so that alumni can plan and participate. He also suggested to conduct annual alumni meet and the date should be fixed. It may be on the Institute day so that alumni can plan and attend.

**Agenda Item: 05:** Any other item with the permission of chair.

Decided to include Mr Gopakumar, FO as representative of Finance in the IQAC.

It was also decided to convene next meeting on **15<sup>th</sup> November, 2018** at 3pm. Coordinator thanked the members for attending the meeting. The meeting was adjourned.



**IQAC Coordinator**



**Executive Director**