

NISH

NATIONAL INSTITUTE OF SPEECH & HEARING

(An autonomous organisation under the Social Justice Department, Government of Kerala)

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Minutes of Meeting -10, Date: 16/11/2017

The 10th meeting of the IQAC of NISH was held on 16th November, 2017 at the Board Room, NISH.

Present:

- Dr Samuel N Mathew
- Dr K G Satheesh Kumar
- Ms Shirly G
- Ms Anoop Mathew
- Ms Raji Gopal
- Ms Raji N R
- Ms Parvathy Pavithran
- Ms Sreebha Sreedhar
- Ms Maria M Reji
- Ms Jeena Mary Joy
- Ms Sindhu I V
- Dr Sreekumar
- Dr Ajimsha K M – Joined via Meet call
- Prof VijayaKumar
- Ms Daisy Sebastian
- Ms Chithra Prasad
- Dr Suja Kunnath
- Ms Anju V J

Absent: Nil

A quorum of members were present (100% attendance), and the meeting, been duly convened, and proceeded with a discussion. Ms Shirly welcomed everyone to the meeting and presented the agenda.

Minutes

Agenda Item: 01: To confirm the minutes on 9th meeting of IQAC.

Ms Sreebha, Ms Raji Gopal, Ms jeena Mary Joy presented the format developed by the subcommittee to check the effectiveness of the various committees in NISH, benchmark set for peer tutoring by DHI and BASLP program by ASLP depts respectively. Discussion is attached as annexure-1. The committee approved the minutes.

Agenda Item: 02: To review the application developed by Mr Linesh Paul, Lab asst to capture data digitally for AQAR and to understand the actions taken by Dr Akila to capture innovations. Mr Linesh Paul demonstrated the application developed. Only data capturing part is completed. Other features like report generation and printing, mechanism to send reminder emails to concerned staff is yet to be done. Committee advised him to complete application and present in the next meeting. Committee thanked him for his work.

Dr Akila S explained the Google form developed by her to capture the innovations at NISH. Good innovations can be uploaded in YouTube, she said. Committee appreciated her for the efforts being taken by her. Form is attached as annexure-2.

Agenda Item: 03: To collect suggestions from students' representatives and Alumnus.

ASLP rep, Ms Reji thanked the committee for arranging the extended computer time for them. Executive Director informed about the recent approval by him for the extended library hours for the students. Ms Reji also enquired about the Stationary counter and Executive Director answered that a counter is not possible now due to some technical reasons. It was also decided to give free xerox to ASLP students for academic purpose if approved by an academic staff.

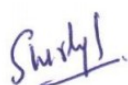
Ms Anupa, DHI rep told that most of the time the PCs in the CS lab are down. She requested to take steps to resolve this.

Dr Ajimsha, who participated the committee through MEET, promised to give his comments after seeing the minutes.

Agenda Item: 05: Any other item with the permission of chair.

Nil

It was also decided to convene next meeting on **15th February, 2018** at 3pm. Coordinator thanked the members for attending the meeting. The meeting was adjourned.



IQAC Coordinator



For

Executive Director