

# NISH

## NATIONAL INSTITUTE OF SPEECH & HEARING

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### Action Taken report on the decisions taken during the 5<sup>th</sup> meeting of the IQAC held on 4<sup>th</sup> May, 2016

| Sl No | Decision Taken  | Action Taken Report   |
|-------|---|---|
| 1     | To rearrange the form to find out the workload of staff | Ms Chithra to modify and implement                                      |
| 2     | Develop Alumni database                                 | The committee entrusted Ms Praveena and Ms Chithra to develop database. |
| 3     | Guidelines and format for AAA                           | To discuss in the next meeting. Coordinator to include this in agenda   |
| 4     | Purchase of Turn-It-In                                  | Urged Ms Praveena to purchase   |

*Shirly*

**IQAC Coordinator**

*[Handwritten Signature]*

**For  
Executive Director**