

# NISH

## NATIONAL INSTITUTE OF SPEECH & HEARING

(An autonomous organisation under the Social Justice Department, Government of Kerala)

Accredited as Excellent Institution by RCI | ISO 9001:2015 Certified | Accredited by NAAC with A Grade

### **Minutes of IQAC meeting held on 28/05/2015**

Present:

Dr Samuel N Mathew

Dr SreeKumar

Prof VijayaKumar

Dr Suja Kunnath

Ms Praveena Davis

Ms Raji Gopal

Ms Raji N R

Ms Daisy Sebastain

Ms Shirly G

Executive Director introduced the external members to the NISH faculty and vice versa.

Matters mentioned and discussed

1. UGC Guidelines for composition of the IQAC
2. Goal and functions of IQAC set by UGC
3. Fund received from UGC for 2014-15
4. Setting up Quality Policy for NISH
5. Deficiencies came across while preparing SSR for NAAC

Decisions taken

- To develop a culture of excellence and ethics which transudes generations and to fill decay and be on top always
- Make documentation a habit
- Setting benchmarks and arrange in-service training for teaching faculty.
- In order to manage time properly, identify inefficiency and see if that can be made up with technology and free up time.
- The six faculty members belonging to IQAC to sit together and brainstorm to develop a protocol to improve academic standard, student progression and teaching learning and

develop skill matrix for staff and students and bring that up for discussion in the next IQAC meeting.

- To convene next meeting in another 2 or 3 weeks.

The meeting ended with a word of thanks by the coordinator.

A handwritten signature in blue ink, appearing to read "Surya", with a horizontal line underneath.

**IQAC Coordinator**

**Executive Director**