

NISH

National Institute of Speech & Hearing, Trivandrum

Guidelines for Awarding Scholarship for NISH students

1. Confidentiality

This is a confidential document and is for the reference of the Scholarship committee only. This document can be used when answering questions, preparing the class coordinators for evaluation and recommendation of the students

2. Objective:

NISH Scholarship fund is to provide financial support for academically brilliant but financially needy students at NISH. The scholarship fund is raised from willing donors either through corpus funds created by them or by one time or regular contributions.

3. Scholarship Committee

The scholarship committee is constituted by the Executive Director and consists of HODs of the different academic programs at NISH.

- a. Executive Director – Chairperson
- b. Coordinator, Academics and intervention Programs –Scholarship Committee Coordinator
- c. Head-ASLP Department
- d. Coordinator-Degree (HI) Program
- e. In Charge- Early Intervention Program

4. The Funds

- The funds received are amount available from the following sources:
 - Endowments set up for the specific purpose of scholarships
 - One-time donations received from individuals and entities
 - Multiple year donations by individuals or entities
 - Amount allocated to Scholarship fund by the project board
- The committee reviews information regarding the available funds at the beginning of the academic year.

- The committee determines the number of scholarships to be granted for students every year and committee’s decision shall be final

5. Selection Process:

a. Class Coordinators Role:

- The Class Coordinator has to find out the students who show interest in studies, get involved in activities, and are financially needy.
- The Class Coordinator discusses with at least 4 of his/her colleagues to triangulate the data she has and then arrives at a rank list.
- The Class coordinator prepares the checklist and asks the teachers to rank independently the student based on the criteria. The teacher scores her own checklist independently too. Then the CC compares it with his/her own rank list to arrive at the rank list to be handed over to the Scholarship committee. The average of the scores will determine the rank.

Criteria (based on skill matrix)	Max. marks 20
Class attendance timeliness	
Involvement in class discussions	
Initiative in learning	
Volunteer attitude for peer tutoring	
Work Ethics in project/lab	
Total marks out of 100	

- The class coordinator puts a score based on class ranking (out of 50).
- From the data available and from personal inquiry put a score for the financial need (out of 50)
- Questions for determining the financial need can be as follows:
 - Father and Mother – education and job status (Abroad?)
 - Both parents or single parent
 - Income from other sources (Business, Investments)
 - Siblings and their status (working, studying, married off)
 - Property and other assets (house, cars, two wheelers)
- The total mark for each student is out of 200 (100 + 50 + 50)
- The CC can review this data with his/her own overall understanding and ensure that both are in agreement. Else review the whole process.

- The Class coordinator hands over the worksheets (Annexure 1) for record of the Scholarship committee

b. The Scholarship Committee Role:

- The students do not have to apply for scholarship but the committee will determine the need and award scholarships every year.
- The committee requests inputs from the class coordinators and Early Intervention teachers regarding students who are in their class who are academically doing well but economically deserving.
- The scholarship committee reviews the cases and the recommendation and ranks the children who will be awarded the scholarship for the current year.
- The Executive Director approves the list based on the recommendations.
- The decision of the scholarship committee is final.

6. Selection Criteria

a. Degree HI students

- The scholarships will be based on merit-and-need. The income of the parents, single parent status and academic performance will be considered for eligibility.
- Students from the second semester of preparatory year will be considered for scholarships provided they clear all the papers in the first semester.
- Scholarship is awarded as reimbursement of course fee in each semester.
- To be eligible for scholarship, students should have passed all the subject papers in University/Semester exams.
- In case of backlog in University/Semester exams later on, students have to clear the back paper to continue their eligibility for scholarship.
- The recommendation of the class coordinator is in consultation with other teachers who have taught the student. The recommendation is based on data available at NISH and gathered from other sources.
- Students who receive scholarships or grants more than ₹ 5000/- from any other agency will not be eligible for NISH scholarships.

b. Early Intervention Program children

- Financial aid is provided as a maintenance allowance to the children attending Early Intervention program on a regular basis.
- The child should have the potential to develop age appropriate language skills
- The parent/s should be actively involved in the Program.
- The child should have completed at least six months of training in NISH Early intervention Program and has demonstrated adequate progress
- Other family backgrounds such as single parents, siblings with a disability, living conditions etc. are also taken into account.
- Students who receive scholarships or grants more than ₹ 5000/- from any other agency will not be eligible for NISH scholarships.

c. ASLP Students

- Financial aid is provided as semester allowance (up to a maximum of ₹. 5000/-per semester) to the ASLP students
- The aid will be based on merit-and-need. The income of the parents, single parent status and academic performance will be considered for eligibility.
- Students from second semester onwards only will be considered for financial assistance.
- Financial aid is awarded as a financial support for the semester.
- To be eligible for financial aid, students should have passed all the papers in University exams in the first attempt.
- In case of backlog in University exams later on, students have to clear the back papers to continue their eligibility for scholarship.
- The recommendation of the class coordinator is in consultation with other teachers who has taught the student. The recommendation is based on data available at NISH and gathered from other sources.
- Students who receive scholarships or grants more than ₹ 5000/- from any other agency will not be eligible for NISH scholarships

Annexure 1

Sl no	Name & Address	Admission No:	Batch.	Recommendation
1				
2				
3				
4				

1. Name of student:

Criteria	Max. marks 20
Class attendance timeliness	
Involvement in class discussions	
Initiative in learning	
Volunteer attitude for peer tutoring	
Work Ethics in project/lab	
Total marks out of 100	

Dr. Samuel N. Mathew
Executive Director & Chairperson, Scholarship Committee

Recommendation of ELIGIBLE STUDENTS for NISH Scholarship 20-- -20--

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SCORESHEETS

1.(Name of the student)	
Academic performance:	
Criteria	Max. marks 20
Class attendance timeliness	:
Involvement in class discussions	:
Initiative in learning	:
Volunteer attitude for peer tutoring	:
Work Ethics in project/lab	:
Total score out of 100	:
Financial background:	
Father's Occupation	:
Mother's Occupation:	:
Monthly Income	:
Income from other source	:
Own a House (Yes/No)	:
Siblings	:
Others in the family with any Disability	:
Score out of 50	:
Class ranking:	
Score out of 50	:
GRAND TOTAL SCORE Out of 200	: